

Auto motive

MEETINGS

Manufacturing & After market

Bursa - Turkey | November 14-16, 2017

Participants Guide

November 14th - 16th, 2017

Merinos Atatürk Congress & Culture Centre

Merinos Parkı, Osmangazi – Bursa 160000

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CONTACTS

General Organization :

Karibu

Ofis 4200 Balat Mah. Sıhhiye Cad. No:2D:27
Nilüfer/Bursa/Turkey
Tel : +90 224 233 90 99
Webpage: www.karibu.com.tr
E-mail: info@karibu.com.tr

advanced business events

35-37, rue des Abondances 92513 Boulogne cedex -
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Tel : +33 01 41 86 49 18
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Web page: www.advbe.com
E-mail: info@advbe.com

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EVENT SCHEDULE & AGENDA

Tuesday, November 14th (Bursa Merinos Ataturk Congress and Culture Centre)

07:30 am – 09.00 am : Registration
09.30 am - 11.00 am : Opening Ceremony
11.00 am - 12.45 pm : Plenary Session
12.45 pm - 02.00 pm : Lunch
02:00 pm – 05.30 pm: Plenary Session

Wednesday, November 15th

(Bursa Merinos Ataturk Congress and Culture Centre)

7.30 am – 8.30 am: Opening of the front desk
 8.30 am – 12.30 pm: B2B Meetings & Workshops
 12.30 pm – 1.30 pm: Lunch
 2.00 pm – 6.00 pm: B2B Meetings & Workshops
 8.00pm - 10.00 pm: Gala Dinner

Thursday, November 16th

(Bursa Merinos Ataturk Congress and Cultures Centre)

7.30 am – 8.30 am: Opening of the front desk
 8.30 am – 12.30 pm: B2B Meetings & Workshops
 12.30 pm – 1.30 pm: Lunch
 1.30 pm – 6.00 pm: B2B Meetings & Workshops

	Tuesday November, 14 th	Wednesday November, 15 th	Thursday November, 16 th
Access to Exhibition Hall		07.30 / 8.30	07.30 / 08.30
Booth Set-up	12.40 / 17.00	07.30 / 8.30	
Dinner Reception		20.00 / 22.00	
Move-out			18.00 / 20.30

RECEPTION DESK

Upon your arrival at the Exhibition Center, all participants must go to the reception desk and collect their participant folders. The participant folder contains the following items

- Your Schedule of Meetings
- Your Name Badge
- Your Floor Plan & More

BOOTH SET-UP

Set-up time will be running at **12:40 am on Tuesday, November 14th** or at **07:30 am on Wednesday, November 15th** to complete the set up and personalization of their booths

AMM Bursa offers hard walled booths. **We strongly recommend you to bring graphics to customize your space.** Noisy machines or sound systems are not allowed. Also ensure that all equipment and graphics you'll bring can actually fit in your booth.

BOOTH FEATURES

Each wall panel measures 1 m (3.3ft) wide and 2.5 m (8.2ft) high. Exhibitors are welcome to bring pop-up stands, rollups and other graphics as long as they fit within the dimensions of the selected booth and do not stick out.

Standard Package 6 sqm booth 3m x 2m (9.84ft x 6.56ft)	Deluxe Package 12 sqm booth 6m x 2m (19.68ft x 6.56ft)	Premium Package 24 sqm booth 6m x 4m (19.68ft x 13.12ft)
		
Spot lights 1 Table 3 Chairs Fascia Board	Spot lights 2 Tables 6 Chairs Fascia Board	Spot lights 2 Tables - 4 Chairs 2 Arm Chairs 1 Cupboard - 1 Storage box Fascia Board - Company Sign

In order to customize your space, we strongly recommend you to bring graphics. You must bring necessary materials to hang or paste your graphics (chains, adhesives and so forth). It is strictly forbidden to drill into the panels. Your booth is equipped with an electric outlet. You must bring multiple outlets if you're planning to use several devices.

Please contact with below persons if you need extra equipment,

Name and contact details for the Foreign Companies

SERCAN NESE

sercan.nese@sothismimarlik.com

0216 573 90 02

0541 573 90 14

Name and contact details for Turkish Companies

ÇİGDEM KONGUL

cigdem@sothismimarlik.com

0507 056 43 87

ADDITIONAL

Default furniture:

Our official supplier, offers an entire range of furniture and equipment.
You may trade your default furniture or order additional equipment at your own cost.

How to place an order?

Simply complete the appropriate booking form provided in annexes at the end of this document

ALL ORDERS MUST BE SUBMITTED BEFORE OCTOBER 15, 2017

You can get the details from operasyon@karibu.com.tr and aakan@karibu.com.tr

Note: A catalogue showing the different equipment and materials for rent is available at the end of this file.

GRAPHICS PRINTING

ROLL UP GRAPHICS

Description:

Making of a one side graphic roller Dimensions: 80 x 200 cm
Artwork in an appropriate and printable format is required (80x200)
The document must be a high resolution ready-to-print file.
You may keep both the graphics and the roller after the event



Rate:

1 roll up = **200 €** Taxes excluded.

How to place an order?

Simply complete the appropriate booking form provided in annexes at the end of this document.

ALL ORDERS MUST BE SUBMITTED BEFORE OCTOBER 15, 2017

Contact :

KARIBU: operasyon@karibu.com.tr / 0224 233 90 99

TECHNICAL SERVICES (i.e. power, water, handling)

For all technical orders, not included in your package, you must complete the appropriate form provided in the annexes.

What services?

- * any requirement related to power supply
- * water supply
- * phone supply or IT
- * rental for forklifts etc
- * slings

Your orders must be submitted to the Merinos AKKM at Bursa, Please contact KARİBU or Merinos AKKM for price info and all of your questions.

LUNC

No lunch will be served during the meetings. There are 1 restaurant and 2 caffeterias inside of the Merinos AKKM Area where you will be directed by our team.

COFFEE BREAK

You can enjoy the coffee break free of charge over the three days, coffee will be served all day long and you can enjoy the coffee with cookies twice a day.

WORKSHOP

If you are leading a workshop the conference room will be fully equipped: projector, screen, microphone...
If you are not planning to bring your own laptop and have other queries, please let us know. For all your queries and concerns please contact Ahmet Akan at aakan@karibu.com.tr or our operations team at operasyon@karibu.com.tr

SHIPPING

Be sure to have your materials delivered on November 13th, 2017 . Any earlier deliveries will not be handled. Send them to the address below and add the name of the event as well as your company name on the label:

**BURSA MERİNOS ATATÜRK CONGRESS CULTURE CENTRE
MERİNOS PARKI OSMANGAZİ – BURSA – TURKEY**

MOVE-OUT

Exhibitors must have all their materials and equipment cleared from the booths by 06:30pm on Thursday November 16th, 2017. **Your materials and equipment must be picked up by your outbound carrier by 07:00pm** on November 16th 2017 from the exhibition center.

NOTE: You are recommended to attend all your belongings at all times. BURSA AMM shall not be responsible for any damage caused to your equipment theft. Any materials or equipment left or unattended by Friday 14th could be taken to a place the organizer deems appropriate at the participant cost and risk.

TAXIS

ETİBANK TAKSİ DURAĞI

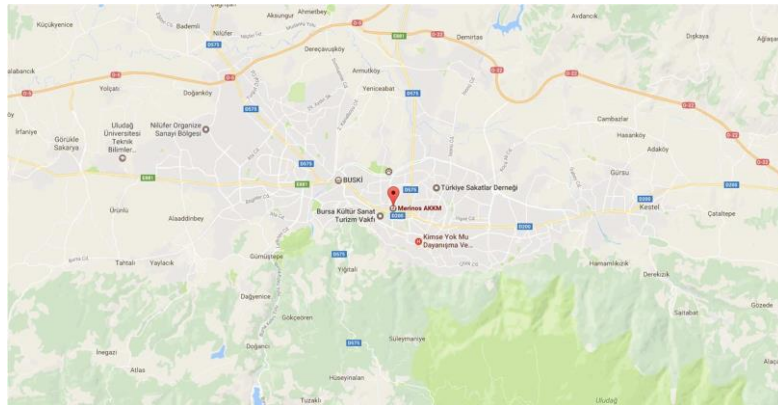


+ 90 224 250 21 11

You can ask for help for calling taxis at the reception desk of Merinos AKKM

ACCESS TO THE VENUE

**BURSA MERİNOS ATATÜRK CONGRESS CULTURE CENTRE
MERİNOS PARKI OSMANGAZİ – BURSA – TURKEY**



You can reach Merinos AKKM by Taksi, Bursaray Metro (Station Name: Merinos) or Shuttles from your hotel.

SHUTTLES

From 14th to 16th November

Hotels to Venue

From Hilton Bursa to Merinos AKKM 08.00 / 08.15

From Sheraton Bursa to Merinos AKKM 08.00 / 08.15 /

Venue to Hotels

Merinos AKKM to Hilton Bursa 18.15 / 18.30

Merinos AKKM to Sheraton Bursa 18.15/18.30

Gala Dinner

From Hilton Bursa to Merinos AKKM 19.30 / 20.45

From Sheraton Bursa to Merinos AKKM 19.30 / 20.45

Merinos AKKM to Hilton Bursa 21.30 – 22.00 – 22.30 – 23.00

Merinos AKKM to Sheraton Bursa 21.30 – 22.00 – 22.30 – 23.00

HOW TO REACH BURSA?

FLIGHTS

There are several ways to reach Bursa.

Sabiha Gokcen Airport

There are shuttle buses to Bursa from İstanbul Sabiha Gokcen Airport.

From the Airport reaching Bursa is about 1,5 hours by drive

İstanbul Ataturk Airport

Once you arrive to İstanbul Atatürk Airport;

- You can take a taxi to Esenler Bus Station to get a bus ticket to Bursa. (Kamil Koc, Nilufer and Pamukkale Bus Companies are recommended, they have buses to Bursa nearly every hour.)
- You can take a taxi to Sea Buses to reach Bursa.

SEA BUSES

BUDO www.budo.burulas.com.tr (From Eminonu to Bursa)

IDO www.ido.com.tr (From Yenikapi, Kadikoy and Besiktas to Bursa)

PRIVATE TRANSPORT

We can arrange a private transport to Bursa. For details and pricing you can contact with operasyon@karibu.com.tr

RENT A CAR

You can find various rent a car companies both in İstanbul Ataturk Airport and İstanbul Sabiha Gocen Airport. You can also find the oflces of global rent a car companies such as Hertz, Avis, Europcar, Sixth, Budget, etc.

HOTELS

The ofcial hotels of Bursa AMM is Hilton Bursa and Sheraton Bursa.

Hilton Bursa

<http://www.hilton.com.tr/oteller/turkiye/bursa/hilton-bursa-convention-center-and-spa/>

İstanbul Caddesi No: 347, Bursa, 16210, Türkiye

bursa.sales@hilton.com

T: 0090224 500 05 05

Sheraton Bursa

<http://www.sheratonbursahotel.com/tr>

Odunluk Mahallesi Akpınar Caddesi, 16110 Bursa

T:0090 224 300 16 16